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**General Statutory Rules, Notifications, Orders, Regulations, etc.,
issued by Secretariat Departments.**

NOTIFICATIONS BY GOVERNMENT

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NOTIFICATIONS BY GOVERNMENT

HOUSING AND URBAN DEVELOPMENT DEPARTMENT

Amendments to the Chennai Unified Metropolitan Transport Authority Rules, 2019.

[G.O. Ms No. 27, Housing and Urban Development [UD3 (2)],
18th February 2025, மாசி 6, குரோதி, திருவள்ளூர் ஆண்டு-2056.]

No. SRO A-3/2025.— In exercise of the powers conferred by sub-section (1) of section 25 of the Chennai Unified Metropolitan Transport Authority Act, 2010 (Tamil Nadu Act 44 of 2010), the Governor of Tamil Nadu hereby makes the following amendments to the Chennai Unified Metropolitan Transport Authority Rules, 2019 namely: -

AMENDMENTS

In the said Rules, -

- (1) In rule 2, after clause (b), the following clause shall be inserted, namely: -

“(bb) “Committee” means an Executive Committee constituted under section 10A of the Act;”;

- (2) for rule 3, the following rule shall be substituted, namely: -

“3. *Terms and Conditions of additional members.*- The Authority shall nominate not more than three persons who are an eminent traffic and transportation expert, to be the members of the Authority, after duly following the procedure specified in rule 4.”;

- (3) For rule (4), the following rule shall be substituted, namely:-

“4. *Procedure for nominating additional members.* -

(1) Any member of the Authority may introduce a motion for the nomination of additional members at the meeting of the Authority.

(2) Notice of such motion suggesting nomination of additional members shall be given to the Member Secretary at least seven days before the meeting of the Authority at which such motion is to be considered.

(3) The Member Secretary shall prepare and circulate to the other members along with the notice of such motion, along with an agenda for such meeting.

(4) Every notice of such motion shall be taken up for consideration, if the motion is moved and seconded by two other members at the time of meeting. Thereafter, the Authority may pass a resolution either to accept or reject the motion.”

- (4) for rule 5, the following rule shall be substituted, namely: -

“5. **Payment of fees and allowances of nominated members, special invitees and experts.**- (1) The nominated members shall be paid a sitting fee at such rates as may be specified by the Government in the Finance Department from time to time which are applicable to non-official Directors/non-official Members of Statutory Boards for each sitting of the Authority.

(2) If a nominated member is not a resident of the place where the meeting of the Authority is held, he shall be paid, in addition to the sitting fee, a conveyance allowance as may be determined by the Authority, from time to time, when no vehicle is provided to him for attending the meeting.

(3) If a nominated member is deputed to attend any official work on behalf of the Authority, such member shall be entitled to travelling allowance and daily allowance as per the rates admissible to the Grade A officer of the Government.

(4) The special invitees who are invited under sub-section (3) of section 12 of the Act and experts who are engaged under clause (m) of sub-section (2) of section 10A of the Act, shall be eligible for travelling and daily allowances as per the rates admissible to the Grade A officer of the Government.”;

- (5) for rule 6, the following rule shall be substituted, namely:-

“6. Disqualifications for membership of nominated member.- A nominated member may be disqualified from membership, if he -

(a) has financial or other conflicts of interests that are likely to prejudicially affect the person functioning as a member; or

(b) acquires directly or indirectly, by himself or by any partner, any share or interest in a subsisting contract made with, or for any work being done on behalf of the Authority; or

(c) absents himself from the meetings of the Authority for more than three consecutive meetings thereof, without sufficient cause. ”;

(6) for rule 7, the following rules shall be substituted, namely:-

“7. Term of office and terms and conditions of service of Member- Secretary of Authority.-

(1) The Member-Secretary shall be the Chief Executive Officer of the Authority and all the officers and employees appointed by the Authority shall function under the administrative control of the Member-Secretary. The Member-Secretary shall be responsible for-

(i) the proper administration of the affairs and events of the Authority and shall keep the Secretary to the Government, Housing and Urban Development Department apprised of action taken or proposed to be taken on important matters;

(ii) prescribing the duties of all officers and employees of the Authority;

(iii) exercising supervision and disciplinary control over the work and conduct, of all the officers and employees;

(iv) co-ordination and exercising general supervision over all the day to day activities;

(v) executing all contracts, deeds and other instruments on behalf of the Authority;

(vi) making arrangements for holding meetings of the Authority and the Executive Committee as Member-Convenor;

(vii) approval and sanction of all estimates for incurring expenditure for carrying out any of the purposes of the Act, subject to overall sanctioned budget; and

(viii) appointment of officers and employees as it considers necessary for the efficient performance of the functions under the Act.;

7A. Manner of appointment of officers and employees of Authority. – (1) Appointment to posts under the Authority shall be made in one of the following methods: -

(i) by direct recruitment; or

(ii) by deputation of employees already in the service of a State or Central Government, Statutory Board, Local Body or Public Sector Institution for such period as may be decided upon by the Authority; or

(iii) on contract basis;

(2) No person shall be eligible for appointment to the posts in the Authority, unless he possess such educational, technical and other qualifications as may be specified by the Authority.;

(3) Every person eligible for appointment, if he shall -

(i) be a citizen of India; and

(ii) have such character and antecedents as in the opinion of the Authority are not objectionable;

(4) No person shall be eligible for appointment to any post, if he had been, -

(i) previously dismissed or removed from the service of the Authority or from a department of the Central or a State Government or from any other Central or State Public Sector Undertakings;

(ii) convicted by any Court of law for any offence involving moral turpitude shall be eligible for appointment under the Authority.

(5) Where it is necessary, in the Authority's interests, owing to an emergency, the Authority may temporarily appoint any person for a period not exceeding six months. The person shall be paid the minimum of the time scale fixed for that post:

Provided that such appointment shall be made unless the person is normally qualified to hold that post:

Provided further that, a person appointed temporarily shall not be regarded as a probationer in such post and be entitled by reason only of such appointment to the post, he shall not have any preferential claim thereto at a future date. The services of a person appointed temporarily shall be liable to be discharged without notice at any time, and without any reason being assigned;

7B. *Meetings of Committee.* – (1) The Committee shall meet at least once in a quarter, or as and when desired by the Chairperson of the Committee.

- (2) The Chairperson of the Committee shall decide the date, time, place and agenda for each meeting of the Committee and instruct the Member-Secretary of the Authority to call for a meeting.
 - (3) The Chairperson of the Committee shall suo-moto or upon the written request of not less than five members of the Committee, instruct the Member-Secretary of the Authority to call for a special meeting of the Committee.
 - (4) The Member Secretary of the Authority shall give seven days' notice of an ordinary meeting and two days' notice of special meeting specifying the date, time, the place at which such meeting is to be held and the business to be transacted thereat, to the members of the Committee.
 - (5) The Chairperson of the Committee may, for reasons to be recorded in writing, adjourn the meeting. Where a meeting of the Committee is adjourned, the Member-Secretary shall give the notice of the same to all the members.
 - (6) The Chairperson of the Committee may grant leave of absence to any member from attending the meeting, provided such member submits a written request for leave of absence at least two days prior to the date of the scheduled meeting.
 - (7) Any member unable to be present in a meeting may choose to participate in such meeting through video conferencing and this shall be considered as attendance by the member for the purpose of casting vote during the meeting.
 - (8) The Chairperson of the Committee shall preside at every meeting of the Committee and in his absence, the members of the Committee, senior by rank shall preside over the meeting.
 - (9) One-third of the total members of the Committee shall form the quorum for any meeting.
 - (10) No quorum shall be necessary for the adjourned meeting, provided no subject which had not been on the agenda of the ordinary or the special meeting, as the case may be, shall be discussed at the adjourned meeting.
 - (11) All subjects considered at a meeting shall be decided by majority votes of the members present and voting, in the event of equality of votes, the Chairperson of the Committee shall have a second or casting vote.
 - (12) The Member-Secretary shall prepare notice and an agenda for the meeting and circulate to all the members of the committee. Except with the permission of the presiding officer, business which is not entered in the agenda shall not be transacted at the meeting.
 - (13) At any meeting business shall be transacted in the order in which it is entered in the agenda, unless otherwise resolved in the meeting with the permission of the presiding officer.
 - (14) The Member-Secretary shall maintain a book showing the record of the names of the members who attend the meeting and of the proceedings of the meeting.
 - (15) The Member-Secretary shall circulate the minutes of the meeting to all the members within five working days from the meeting.”;
- (7) for rule 8, the following rule shall be substituted, namely:-
- “8. Constitution of sub-committees. – (1) The Committee may, from time to time, constitute sub-committees consisting of such members as it deems fit and may associate with such sub-committees in such manner and for such period as required, any experts, whose assistance or advice it may desire and refer matters to such sub-committees for detailed consideration, any subject relating to the purposes of the Act.
- (2) The persons appointed as non-official members of the sub-committees or person associated with the sub-committees under sub-rule(1), shall be entitled to sitting fees as specified by the Government in Finance Department from time to time.
 - (3) Every sub-committees appointed under sub-rule(1), shall conform to any instructions that may, from time to time be given to it by the Committee and the Committee may, at any time, alter the constitution of any sub-committees.

(4) The Committee shall ordinarily nominate as the chairperson of such sub-committees.”;

(8) in rule 10, for sub-rule (1), the following sub-rule shall be substituted, namely:-

“(1) The Committee with the concurrence of the Authority, shall prepare a budget of estimated receipts and expenditure for the next financial year in Form-I for the implementation of Comprehensive Mobility Plan or any other programmes of the Authority and the Authority shall forward the same to the Government on or before 15th September of every year.”

(9) for Form IV, the following form shall be substituted, namely: -

“FORM IV

(see Rule 13)

Annual Report of Authority

Sl.No.	Headings
1.	Introductory;
2.	Constitution of the Authority including changes, if any, therein;
3.	Meetings of the Authority and the deliberations made therein;
4.	Constitution of the Committee including changes, if any, therein;
5.	Meetings of the Committee and the deliberations made therein;
6.	Details of additional members, if any, nominated by the Authority;
7.	Constitution of the sub-Committee(s) under the Committee including changes in composition and deliberations made therein;
8.	Meetings of the sub-Committee(s) under the Committee and deliberations made therein;
9.	Number of officers and employees and details of training programmes, if any, conducted;
10.	Orders/notifications/decisions etc. of the Government or any other departments that have effect over the activities of the Authority and/or Committee and its details thereof;
11.	Details of agency(ies), if any, exempted from compliance of decision of the Authority;
12.	Details of the special invitees or experts invited by the Authority/Committee;
13.	Details of activities of the Authority including but not limited to the following, namely: <ol style="list-style-type: none"> description of any important events and activities undertaken by the Authority during the financial year; description of activities likely to be undertaken by the Authority in the next financial year; details of contracts, projects, and engagements awarded/entered into by the Authority; details of measures that were or are to be taken to improve performance of the Authority and Committee; any other details as may be required.
14.	Annual Financial Report of the Authority.”.

KAKARLA USHA,
Additional Chief Secretary to Government.

LABOUR WELFARE AND SKILL DEVELOPMENT DEPARTMENT

Amendment to Schedules IV, VI and IX of the Tamil Nadu Legal Metrology (Enforcement) Rules, 2011

[G.O. Ms No. 15, Labour Welfare and Skill Development (M1),
12th February 2025, கை 30, குரோதி, திருவள்ளூர் ஆண்டு-2056.]

No SRO A-4/2025.—In exercise of the powers conferred under sub-sections (1) and (2) of Section 53 of the Legal Metrology Act 2009 (Central Act 1 of 2010), the Governor of Tamil Nadu hereby rescind the Notification No. SRO A-19/2023 published at pages 38-47 of Part III—Section 1(a) of the *Tamil Nadu Government Gazette*, dated the 17th May, 2023.

K. VEERA RAGHAVA RAO,
Secretary to Government.

Amendment to the Tamil Nadu Shops and Establishments Rules.

[G.O. Ms No. 16, Labour Welfare and Skill Development (K2),
14th February 2025, மாகி 2, குரோதி, திருவள்ளூர் ஆண்டு-2056.]

No. SRO A-5/2025.—The following draft amendment to the Tamil Nadu Shops and Establishments Rules, 1948, which is proposed to be made in exercise of the powers conferred in sub-section (1) of section 49 of the Tamil Nadu Shops and Establishments Act, 1947 (Tamil Nadu Act XXXVI of 1947), is hereby published for information of all persons likely to be affected thereby, as required under sub-section (3) of section 49 of the said Act.

2. Notice is hereby given that the following draft amendment will be taken into consideration on or after the expiry of the period of two months from the date of publication of this Notification in the *Tamil Nadu Government Gazette* and that any objection or suggestion which may be received from any person with respect thereto, before the expiry of the aforesaid period, will be considered by the Government of Tamil Nadu. Objection or suggestion, if any, should be addressed in duplicate to the Secretary to Government, Labour Welfare and Skill Development Department, Secretariat, Chennai-600 009 through the Commissioner of Labour, Chennai-600 006.

DRAFT AMENDMENT.

In the said Rules-

(1) after rule 16-C, the following rule shall be inserted, namely:--

“16-D. Annual Return. – Every employer of an establishment shall furnish a combined annual return under section 47-A, through the designated web portal of the Labour department, to the Inspector of the area in which the establishment is located in Form-ZC on or before 31st day of January in each year”.

(2) after Form-ZB, the following Form shall be added, namely:--

FORM-ZC

(See rule 16-D)

COMBINED ANNUAL RETURN FOR THE YEAR ENDING
31ST DECEMBER 20....

1.	Name of the Establishment	
2.	Full Postal Address of the Establishment with Phone No., Fax No. and E-mail ID	
3.	Full Postal Address of the Registered Office / Head Office with Phone No., Fax No. and E-mail ID	
4.	Registration Certificate No.	
5.	Name of the Employer / Owner / Proprietor / Partner / Principal Employer / Contractor with Mobile No. and E-mail ID	

6.	Name of the Manager / Authorised Person with Mobile No. and E-mail ID	
7.	Average Number of employees employed during the year	
	a) Men	
	b) Women	
	c) Young Person / Adolescent	
	i) Male	
	ii) Female	
	Total	
8.	Weekly Holiday	
9.	Number of days worked during the year	
10.	Daily hours of work and spread over	
11.	Normal hours worked per week	
12.	Total Amount of salary / wages paid including O.T. wages and Allowances	
13.	(i) Whether health and safety measures are provided as prescribed in sections 20 to 23 of the Tamil Nadu Shops and Establishments Act, 1947 (Tamil Nadu Act XXXVI of 1947).	
	(ii) Whether the premises of the establishment is provided with suitable seating facility for all the employees as prescribed in section 22-A of the Tamil Nadu Shops and Establishments Act, 1947 (Tamil Nadu Act XXXVI of 1947).	

14. No. of employees whose employment is ceased / suspended:

(i)	Number of employees discharged / dismissed / terminated / resigned / retired / expired during the year	
(ii)	Amount of Compensation paid	
(iii)	Number of employees suspended during the year	
(iv)	Amount of subsistence allowance paid	

15. Wages:

(i)	Total wages paid including deductions	
	a) Basic wage	
	b) Dearness Allowance	
	c) Overtime Wage	
	d) Non-profit sharing bonus	
	e) Other allowances in cash	
	f) Arrears of pay in respect of previous year paid during the year.	
(ii)	Number of persons whose wages does not exceed Rs.18000/-* per month (* subject to change as and when the Government of India Notifies)	
	Men:	
	Women:	
	Young Person:	
	Others:	

(iii)	Details of money value concession		
(iv)	Particulars of Deductions made from wages		
	Deductions as	Number of Employees involved	Total Amount of Deductions Made
	Fines		
	Damages / Loss		
	Breach of Contract		
	Others		
	Total		
(v)	Wage Period		
(vi)	Total wages paid in cash		
(vii)	Total cash value of the wages paid in kind		
(viii)	Disbursement from Fines a) b) c)	Purpose	Amount
(ix)	Balance of fine in hand at the end of the year		
(x)	Details of remittances of fines collected towards Tamil Nadu Labour Welfare Fund a) Mode of Payment b) Amount		

16. Leave:

(i)	Number of employees eligible for earned leave	
(ii)	Number of employees availed / granted earned leave	
(iii)	Number of employees paid wages / salary in lieu of earned leave	

17. Maternity Benefits:

(i)	Benefits for	Number of Employees received the Benefits	Total amount paid
	a) Miscarriage		
	b) Confinement		
	c) Illness		
	d) Medical Bonus		
	Total		
(ii)	Number of women who gave notice under section 6 of the Maternity Benefit Act, 1961 (Central Act 53 of 1961)		
(iii)	Number of women who were granted permission to absent on receipt of notice of confinement		
(iv)	Cases in which payment was made to persons other than the woman concerned	Number: Amount Paid:	

(v)	Cases in which payment was made on the order of the Appellate Authority or Inspector	Number: Amount Paid:
(vi)	Claims for maternity benefit rejected	Number: Amount not Paid:
(vii)	Claims for medical bonus rejected	Number: Amount not Paid:
(viii)	Cases in which leave for miscarriage was applied for but was rejected	Number: Amount not Paid:
(ix)	Cases in which additional leave for illness under section 10 of the Maternity Benefit Act, 1961 (Central Act 53 of 1961) was applied for but was rejected	Number: Amount not Paid:
(x)	Women deprived of maternity benefit and or medical bonus under proviso to sub-section (2) of section 12 of the Maternity Benefit Act, 1961 (Central Act 53 of 1961)	Number: Amount not Paid:
(xi)	Number of cases where prenatal confinement and postnatal care was provided by the management free of charge under section 8 of the Maternity Benefit Act, 1961 (Central Act 53 of 1961)	

18. Bonus:

(i)	Number of employees benefited by bonus payments	
(ii)	Percentage of Bonus declared	
(iii)	Total amount of Bonus paid	
(iv)	Date of Payment	

19. Conferment of Permanent Status:

(i)	Number of non-permanent workmen who have completed 480 days of continuous service	
(ii)	Number of workmen made permanent during the period	
(iii)	Number of workmen yet to be made permanent during the period	
(iv)	Reasons for delay	

20. Contract Labour:

(i)	Names and Addresses of the Contractors	
(ii)	Period of Contract	
(iii)	Nature of Work	
(iv)	Maximum number of workers employed by each contractor	
(v)	Number of days worked	
(vi)	Number of man days worked	

21. Inter-State Migrant Workmen:

(i)	Names and Addresses of the Contractors in Home State	
(ii)	Name of the Principal Employer in Host State (Tamil Nadu)	
(iii)	Period of Contract	
(iv)	Nature of work / operations on which migrant labour was employed	
(v)	Maximum number of migrant workmen employed by each contractor	
(vi)	Number of days worked	
(vii)	Number of man days worked	
(viii)	Amount of displacement allowance paid	
(ix)	Amount of outward and return journey allowance paid	
(x)	Amount of wages for outward and return journey paid	

I / We hereby certify that the information furnished above are true to the best of my / our knowledge and in case any information proved to be false, I / We would be liable for legal consequences thereof.

*Name and Signature of Employer /
Authorized Signatory.*

Station:

Date:

Office Seal:

K. VEERA RAGHAVA RAO,
Secretary to Government.